



Title: **MAC Billing — Navy**

Session: **W-3-1100**



# Objectives

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- Provide Legal Authority for Medical Care Recovery / Medical Affirmative Claims (MAC)
- Identify what is included in MAC Program
- Identify responsibilities of MAC Billing Clerks in the MTF
- Identify reporting requirements



# Legal Authority

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- Federal Medical Care Recovery Act  
(42 U.S. Code, Chapter 32, Sections 2651 – 2653)
- Federal Claims Collections Act  
(31 U.S. Code, Chapter 37, Section 3711)
- Worker's Compensation Statutes - Federal and State
- Collections From Third Party Payers  
(10 U.S. Code, Chapter 55, Section 1095)



# What Falls Under MAC?

- Vehicle Accidents - automobile, motorcycle, boat, etc.
- Personal Injuries - slips & falls, dog bites, etc.
- Product Liability - silicone breast implants, Phen Phen Diet Pills, etc.
- Medical Malpractice - suits against a civilian hospital, or civilian medical practitioners. Cost of treatment/care provided by the MTF to correct or repair what was provided by civilian facility/practitioner
- Worker's Compensation - Treatment/care provided to beneficiaries for work-related injuries
- Does not include care/treatment provided to Federal employees or Active Duty Military Personnel who are injured on their DoD job



# Who Is Responsible?

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- UBO is responsible for overseeing the MAC program at the MTF
- UBO MAC Billing Clerks must provide training to all departments/clinics/ancillary services in the MTF on Medical Care Recovery Program / MAC on a regular basis
- MAC questionnaires are to be made available for the patient to complete



# Responsibilities of Billing Clerk

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- Train and maintain a relationship with the front desk staff for point of entry at the MTF. These entries will include Family Medicine, Emergency Room, Orthopedic Clinic, Physical Therapy, and Ancillary Services
- Obtain completed MAC questionnaire. Forward it to MCRU for a determination for a potential MAC case
- Receive requests for medical & dental care costs from civilian attorneys, insurance companies, and other military legal offices. (Incoming request should be received from the MCRU)



## Responsibilities of Billing Clerk (cont'd)

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- Obtain all medical records and other documentation that support the care/service related to the injury/illness
- Identify inpatient care, outpatient care, and ancillary services provided since the date of accident/injury/illness that are related
- Generate appropriate claim forms to be provided to MCRU, Army or Air JAG, USCG, NOAA, or PHS
- Maintain a file of all submitted claims



# Responsibilities of Billing Clerk (cont'd)

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- Maintain a tracking system that will identify all claims submitted
- Provide reports upon request to BUMED or Regional UBO Managers





# MAC Billing Preparation

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1. MAC claim is identified:
  - a. Completed MAC Questionnaire
  - b. Request from Military JAG
  - c. Request from Attorney or Insurance Company
2. TPOCS:
  - a. Patient Data entered into TPOCS
  - b. Set-up Military Legal billing location
  - c. Use Remarks section to track status of claim



# MAC Billing Preparation (cont'd)

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## 3. Gathering Billing Data:

- a. Print AHLTA Notes or request Medical Record
- b. Print DPA (Display of Appointments)
- c. Print ADS for all related visits
- d. Print rads, labs, and pharmacy for related visits

## 4. Billable Visits:

- a. Review all notes
- b. If visit is questionable, bill and let MCRU decide
- c. Take to Coders



# MAC Billing Preparation (cont'd)

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## 5. TPOCS Billing:

- a. Create bills in MAC module
- b. Separate reporting code for MAC
- c. Print and post all bills

## 6. Preparing MAC Billing Packet:

- a. Completed NAVJAG 5890
- b. Completed MAC Billing Summary
- c. Original MAC Questionnaire/other request form
- d. Original bills and back up documentation



# MAC Billing Preparation (cont'd)

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- UBO Manager will review and sign completed packet
- Mail to appropriate MCRU
- MCRU will send request for final or additional billing if required



# Additional MAC Reports

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- MAC Emergency Room Report
- MAC (Injury) Enhancement Reports
  - These reports are used to capture all possible Third Party Liability injuries
  - These reports tend to be large; it is suggested to run the reports every 15 days



# Additional MAC Tips

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- Ensure all patient information is correct and up to date
- If patient's address is their duty station, ensure the address is correct
- Make sure the questionnaire is complete. (Gather all of the information regarding the insurance)



# Summary

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- Be knowledgeable of legal authority requiring Medical Care Recovery/Medical Affirmative Claims (MAC)
- Know exactly what is included in MAC program so time is not wasted generating claims that will never be pursued
- Work within the MTF to identify and collect MAC information
- Work with your MRCU; don't waste time creating and sending claims that won't be pursued



# Questions ???

